



Minutes of the Town Council meeting held on Monday 3rd June 2024 at 6.30pm in the Cleobury Country Centre, Cleobury Mortimer.

Present:

Cllr Neil Tysall (Chair), Cllr Martin Winward, Cllr Geoff Hainsworth, Cllr Guy James, Cllr Ken Walsh, Cllr David Abbatiello, Cllr Sally Burns, Cllr Tina Hobin and Town Clerk Mrs D McBride.

Cllr Neil Tysall welcomed everyone to the June meeting.

06.01.24 Apologies for absence.

Apologies were received from Unitary Cllr Simon Harris.

The following item was brought forward.

06.03.24 Declaration of interests.

Cllr Abbatiello declared an interest in Agenda item 06.02.24 – Co-option and took no part in this item.

06.02.24 Co-option of new councillors.

Sally Burns and Tina Hobin were co-opted onto the Town Council. Cllr Burns and Cllr Hobin were warmly welcomed to the Council and duly signed their Declarations of Acceptance of Office.

06.04.24 Public Participation Session.

There were two members of public present. Mr Todd raised a question on behalf of Mr Smith, Tree Warden. Now that work has started on the new treatment plant near Newbridge, would Severn Trent plant some locally grown oak trees for screening? Council confirmed it will try to establish communication lines with the site manager and ask for updates on their work progress and also ask if some locally grown oaks can be planted.

06.05.24 Minutes of the Town Council Meeting held on Tuesday 7th May 2024.

Council **RESOLVED** to approve the Minutes of the meeting held on Tuesday 7th May 2024, duly signed by the Chair.

06.06.24 Matters arising from the Minutes / Update since last Council meeting.

- a) Council noted receipt of the Town Clerk/Deputy Town Clerk's Office Report. Cllr Hainsworth is relieved that the bridge at Lower Forge is not being removed but disappointed that the paths will be closed for a longer period. The Footpath Association is working towards having an official right of way made over the footbridge on the principle that it has been used for over 30 years.
- b) Committee Reports:
 1. Health, Safety and Environmental Committee
 - Safety – Cllr Abbatiello's report covering signage, bins and wildflowers was noted. Council agreed to improve some signage and move away from laminated sheets and cable ties. Cllr Tysall noted this would tie in with the History Society project to install information signs around town. It was agreed to offer to re-run a competition with the Primary School children regarding dog mess but have better quality signs.
- c) Councillor Updates:
 - Cllr Hobin would like to set up a Dementia Café in Cleobury and will bring proposals to a future Council meeting.
 - Cllr Abbatiello will bring proposals for additional seating in the QEII Park to the next meeting.
 - Cllr Burns will bring proposals for creating wildflower areas to a future meeting.
 - Cllr James asked for pressure to be put on Traffic Engineering to install cameras on the traffic lights near the Toll House due to the number of accidents and near-misses at this junction.
 - Cllr Winward will bring proposals for additional facilities at the Playing Field/QEII Park to the next meeting.
 - Cllr James will arrange a presentation on advertising display screens at the next Finance Committee meeting on 29th July.
 - Cllr Hainsworth will check if local volunteers could work with Council maintenance staff to refurbish the bins on the main road.
 - Cllr Hainsworth had met with representatives of Robtec regarding the proximity of the boundary wall with the Tenbury Road and pavement. The Town Council has obtained evidence of land ownership including wayleaves with National Grid to aid discussions. Ideally the wall could be moved to widen the pavement and proposals need to be put to Shropshire Council and National Grid. Cllr James will follow up on these initial discussions.

Initials.....



- Cllr Hainsworth had attended a site meeting to look at the security doors at the public toilets following on-going issues with the electronic timers. It was noted that the lock on the disabled door was unsafe and was removed. A new locking system will be sourced but replacement panels for the door are required due to previous vandalism.

06.07.24 Unitary Councillors' Reports.

Due to the forthcoming General Election, the unitary councillors had not sent a report but confirmed that Shropshire Council business will continue as usual but without any promotional activity.

Cllr Butler asked if the Town Council would support the administration costs of the next meeting of the Childe Endowment Trust. This was agreed subject to Cllr Butler booking the meeting room and arranging for the invoice to come to the Town Council.

Cllr Butler felt that many of the issues at the traffic lights would be resolved if the proposed pavement and pedestrian crossing was installed.

Cllr Butler suggested the proposals to improve issues at the Tenbury Road crossroads could be put into the Place Plan as funding from future development could help with costs.

Cllr James commented that the potholes in Tenbury Road have now been attended to.

06.08.24 Financial Matters.

a) Council RESOLVED to approve the following invoices for payment:

Cleobury Country – Meeting Room Hire (May) - £30.00

D M Payroll Services – Internal Audit Review - £205.00

Mrs D McBride – re-imburements – skip hire - £276.00

Viking – Office Supplies - £210.24

Rialtas – Accounting Software Support - £230.40

Trevor Brooke Grab Services – Green Waste Collection (Cemetery) - £252.00

Payments for invoices received after the Agenda was published:

Cleobury Country Centre – Quarterly Rent and Room Hire - £1,224.99

Alan Guest – Grass Cutting (May) - £1,182.85

R Price – Grass Cutting (May) - £1,170.00

Market Hall Trust – Room Hire (May) - £75.00

b) Council noted receipt of the following income:

Parish Hall – court costs instalment - £100.00

Bank Interest - £87.55

Neighbourhood Fund - £2,037.00

Cemetery Receipt - £325.00

c) Council RESOLVED to approve the following Debit Card payments made:

Land Registry – Title registers and plans - £18.00

Bill White Nurseries – Plants and Compost for Memorial Garden - £39.60

Plastic Card People – Identity Badges - £28.74

Screwfix – Maintenance Equipment - £112.49

Amazon – Maintenance Equipment - £106.98

Big Print Shop – Festival flyers and posters – deposit - £118.26

d) Annual audit and accounts for year ending 31st March 2024

1. Council confirmed there were no conflicts of interest with PKF Littlejohn LLP.
2. Council noted receipt of the Internal Auditor's Reports.
3. Council considered and approved AGAR Section 1 Annual Governance Statement 2023-24.
4. Council considered and approved the Accounts and Bank Reconciliation for the year ending 31st March 2024.
5. Council considered and approved AGAR Section 2 Accounting Statements 2023-24.

Initials.....



06.09.24 Planning Matters.

a) Planning Decisions (For Information Only):

1. Reference: 24/00904/FUL (validated: 14/03/2024) Shropshire, DY14 8PN
Proposal: Installation of two ventilation grilles in existing retaining wall, and below-ground service connections, for kitchen extract system
Decision: Grant Permission.

2. Reference: 24/00984/LBC (validated: 14/03/2024)
Address: The Coach House, Mawley Hall, Cleobury Mortimer, Shropshire, DY14 8PN
Proposal: Installation of two ventilation tiles, two leaded dormers, four cowls and one louvred panel on Coach House roof, and installation of two louvred grilles in adjacent retaining wall plus below-ground service connections
Decision: Grant Permission.

3. Reference: 24/01201/TCA (validated: 02/04/2024)
Address: St Elizabeths Catholic Church, Lower Street, Cleobury Mortimer, DY14 8AE
Proposal: Reduction of defunct overgrown mixed species hedgerow to approx. 6ft within Cleobury Mortimer Conservation Area
Decision: Consent by Right - Trees

4. Reference: 3/03213/REF (Application Ref: 23/00912/FUL)
Address: Lyndas Field, Cleobury Mortimer, Shropshire, DY14 9DX
Proposal: Replacement dwelling and retain existing building.
Decision: Appeal Allowed.

06.10.24 Date of the next Town Council meeting.

The next Town Council meeting will be held on Monday 1st July 2024.

The Meeting closed at 7.46pm.

Signed:.....Chair Date.....